



CDR-Life is an innovative biotech company based in Horgen, Zurich where we develop novel immunotherapies against cancer and autoimmune disease based on our unique T-cell engager technology. It is a dynamic mission-driven company with a highly collaborative approach. To ensure the optimal operations of our R&D activities we are looking for a committed:

## Lab Operations Associate (100%)

*Supporting our daily lab operations activities crucial to our success*

We are offering an exciting, hands-on position for a motivated professional eager to support our dynamic R&D environment. As a Lab Support at CDR-Life, you will contribute to both laboratory operations and purchasing activities by performing a variety of technical and administrative tasks that ensure smooth and efficient lab workflows. Working side-by-side with our laboratory manager, you will form a strong team to ensure all support tasks are covered seamlessly. The role is ideal for someone with a service-oriented mindset, a proactive attitude, and the flexibility to adapt to evolving project needs. The proposed starting date for the position is October 2026.

### Key Responsibilities

- Purchase standard laboratory consumables and liaise with suppliers to ensure cost-effective procurement
- Manage and monitor standard consumables stock, maintain inventory records of general chemicals and consumables
- Organize national and international shipments of materials and samples, including preparing documentation and coordinating couriers
- Handle incoming parcels and deliveries, ensuring correct receipt and handover to internal stakeholders
- Ensure glassware cleaning, autoclaving, laboratory waste management
- Monitor and prepare standard solutions (e.g. Buffer, Media, Agar Plates etc.)
- Support coordination of equipment maintenance in collaboration with responsible scientists

### Who you are

- Education (bachelor's degree or completed apprenticeship) in a relevant field with biological or chemical background and work experience in a lab environment. This position is best suited for candidates whose education and experience align with hands-on laboratory practice rather than advanced academic research.
- Around 3 years of experience in a life science laboratory setting.
- Fluency in English (written and spoken, official Company Language); conversational German.
- Experience with lab purchasing/procurement is a plus.
- Strong organizational and communication skills.
- Service-oriented mindset, strong team collaboration skills, and an openness to sharing knowledge and learning from feedback in a team environment.
- Reliable, proactive, and positive work ethic; even when performing routine tasks such as autoclaving or glassware cleaning.
- Willing and able to work primarily on-site, given the hands-on nature of the role.



### **Why CDR-Life?**

Enter a meaningful job with purpose – helping people with cancer and other incurable diseases. Become part of a team on a mission with a collaborative, open, and solution-oriented spirit where you can have an impact. We offer a stable, hands-on role within a growing organization, along with flexibility that fits your needs and lifestyle, as well as a competitive salary and benefits.

To apply or in case of questions, please contact [anja.duss@cdr-life.com](mailto:anja.duss@cdr-life.com). For your application, please combine CV and cover letter in a single pdf file. We are looking forward to hearing from you.

CDR-Life is proud in its commitment to creating a diverse workforce and providing equal employment opportunities to all employees and applicants without regard to religion, sex, sexual orientation, gender identity, gender expression, parental status, national origin, age, disability, citizenship status, genetic information or characteristics, marital status or any other characteristic protected by law.

*Please note CDR-Life operates a strictly controlled list of preferred recruitment partners. For those partners who have no valid, signed Master Service Agreement in place with CDR-Life, all unsolicited resumes, CVs, anonymous profiles, or any other candidate details submitted through our website or to personal e-mail accounts of employees of CDR- are considered the property of CDR-Life and are not subject to payment of any form of introduction, placement, or referral fees.*